



Taming the Writing Tiger

By James L. Brimeyer

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This reference guide may be small, but it has some BIG ideas--all carefully tested by a grammar teacher of long experience. This book contains the do's and don'ts of business writing--so that professionals can brush up on their written communication and send the most effective letters, memos, contracts, and resumes. Everything you forgot about writing from high school is here. This book will save your professional life!

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